

General Information

LOCATION & DATES

Caesars Palace
Octavius Ballroom
3570 Las Vegas Blvd
Las Vegas, NV 89109

EXHIBITOR MOVE-IN

Saturday, November 12	10:00 AM to 4:00 PM – By Appointment Only
Sunday, November 13	10:00 AM to 4:00 PM
Monday, November 14	7:30 AM to 11:00 AM

NOTE: All day Saturday and Sunday, overtime rates will be in effect.

SHOW HOURS

Monday, November 14	11:15 AM to 3:00 PM
Tuesday, November 15	9:00 AM to 11:15 AM

EXHIBITOR MOVE-OUT

Tuesday, November 15	11:30 AM to 4:30 PM
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NOTE: After 4:30 PM, overtime rates will be in effect.

Outside carriers must be checked in by **Tuesday, November 15 at 3:30 PM**. Please see the Move-Out Information sheet in this Manual for more details.

STANDARD BOOTH EQUIPMENT

Each 10' x 10' booth includes the following standard equipment:

8' High Draped Backwall – Colors:	Black
3' High Draped Siderails – Color:	Black
1 – 6' Draped Table – Color:	Black
2 – Side Chairs	
1 – Wastebasket	
1 – 7" x 44" Identification Sign with Company Name & Booth Number	

The ballroom is carpeted in a **multi-colored print**.

NOTE: Electrical services are not included with your booth package. Services can be ordered through the venue.

General Information (cont.)

HARGROVE ADVANCE ORDER DEADLINE

Monday, October 24, 2022

Hargrove's advance prices apply to orders received with payment by the deadline date.

NEED HELP? WE'RE HERE FOR YOU!



HARGROVE EXHIBITOR SERVICES // 301.306.4627 or exhibitorservices@hargroveinc.com



HARGROVE SHIPPING // [Request a Quote](#) // 301.306.4620 or shipping@hargroveinc.com

ADVANCE SHIPPING

Advance shipping begins **Monday, October 10** at **9:00 AM** and ends **Wednesday, November 9** at **4:00 PM**.

Advance shipping address:

(Your Company Name & Booth Number)
C3X 2022 Annual Conference & Expo
c/o Hargrove
TForce Freight c/o Thinks STG
7685 Commercial Way, Suite A/B
Henderson NV 89011

Advance Warehouse Receiving Hours: Monday – Friday, 9:00 AM to 4:00 PM

DIRECT SHIPPING

Direct shipping will begin on **Sunday, November 13** at **10:00 AM**.

Direct shipping address:

(Your Company Name & Booth Number)
C3X 2022 Annual Conference & Expo
c/o Hargrove
Caesars Palace
Octavius Ballroom
3570 Las Vegas Blvd
Las Vegas, NV 89109

NOTE: Advance shipments moved to and direct shipments received at show site will be handled on overtime and an additional surcharge will apply. See the Material Handling Estimate and Labor forms for straight-time, overtime and double-time (Labor) days and hours